

DALRYMPLE BAY COAL TERMINAL PTY LTD
MINUTES OF MEETING: DBCT Community Working Group

PRESENT:	Betty Hobbs, Marilyn Maher, Cathy Fredericks, Cath Hutton, Ian Tynan, Tom Andrews, Steve Rae, Kel Lockyer, Sharon Johnston, and Leticia Mackenzie.	MEETING DATE: 10 April 2014, 5pm, NQBP Building
APOLOGIES:		NEXT MEETING: 12 June 2014, 5pm, NQBP Building
DISTRIBUTION:	Betty Hobbs, Marilyn Maher, Cathy Fredericks, Cath Hutton, Ian Tynan, Paul Steindl, Ron Faulkner, Tom Andrews, Doug Mitchell, Greg Smith, Peter Wotherspoon, Steve Rae, Kel Lockyer, Sharon Johnston, Leticia Mackenzie	SIGNED:

ITEM NO.	SUBJECT	ACTION/INFORMATION	BY WHOM	BY WHEN
1.	Apologies	None received		
2.	Correspondence	No correspondence received.		
3.	Minutes from previous meeting	<p><i>CSIRO report</i> Sharon Johnston – waiting for copy to be forwarded by NQBP.</p> <p>Kel Lockyer – provided an update, advising that the report is delayed due to an issue with the trial.</p> <p>ACTION: Sharon to forward copy of CSIRO report when it is provided by NQBP.</p> <p><i>Dust project</i> Betty Hobbs – asked for an update on the dust project mentioned by Peter Wotherspoon at the February CWG meeting.</p> <p>Kel Lockyer – Project is progressing. A workshop was held two-three weeks ago and there is a meeting in May to go over the ideas developed at the workshop. Portable dust monitors are being used around site to help gather more helpful information to assist with the project.</p> <p>Cathy Fredericks asked for clarification of the term ‘sticky product’ mentioned in last minutes and Ian Tynan queried whether veneering was happening on trains.</p> <p>Kel Lockyer – Sticky product refers to coal which has high moisture content and is more difficult to unload resulting in the use of the wagon vibrators. DBCT P/L is working with suppliers to improve their products and ensure the optimum moisture content is met. Veneering is also happening at the majority of mines, with only a couple to be finalized before the end of June.</p>	Sharon Johnston	When available.

4.	Environment report	<p><u>Environmental complaints:</u> Sharon Johnston - There were two dust complaints received in March 2014.</p> <p>Kel Lockyer – The investigations into these complaints identified the following that have been rectified.</p> <ul style="list-style-type: none"> - a particularly product is now veneered immediately to prevent dust liftoff - a damaged lock on a tower door has been fixed so this door remains closed - an unsealed road, used as a shortcut, was causing elevated dust levels, this road has been closed. 		
5.	Funding applications	<p>Tom Andrews – advised that the Halftide Radio Shack would be putting in an application to cover the cost of a new PA system. Total cost: \$1,080.00</p> <p>Sharon Johnston – asked whether everyone was happy to vote on this application now.</p> <p>No objections raised, so application was approved.</p> <p>ACTION: Leticia Mackenzie to send Tom a copy of the CWG application form, and Tom to provide a completed application for our records.</p>	Leticia Mackenzie	11 April 2014
6.	General Business	<p>Betty Hobbs – Interviewed by ABC radio, and wanted to let DBCT P/L know that she did mention that she wanted the mines to do a lot more. Had concerns that this comment may not make it to air.</p> <p>Kel Lockyer – Advised the group that the terminal had been working with the mines on this issue, and from a workshop facilitated by DBCT P/L a number of actions have been put in place.</p> <p>Tom Andrews – ANZAC Day dawn service will be held at Half Tide, starting from 5am.</p> <p>ACTION: Leticia Mackenzie to advertise event on DBCT P/L Noticeboard.</p>	Leticia Mackenzie	19 April 2014
7.	DBCT Management Update	<p><i>DBCTM not in attendance</i></p> <p>Kel Lockyer – advised that DBCTM had received approval from terminal users to complete more work around water management.</p>		
		Meeting closed at 5.25pm		

Proposed dates for 2014 CWG dates:

Thursday 12/06/14 5pm	Thursday 14/08/14 5pm	Thursday 09/10/14 5pm	Thursday 11/12/14 5pm
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