

**MINUTES OF MEETING:**

<b>PRESENT:</b> Cath Hutton, Tom Andrews, Ian Tynan, Cathy Fredericks, Betty Hobbs, Andrew Mecoles, Steve Rae, Tim Ffrost, Sarah Ballard, Em Palmer.	<b>MEETING DATE:</b> Thursday 5 <sup>th</sup> December 2019, 5:00pm, NQBP Lookout Building
<b>APOLOGIES:</b> Cnr. Karen May, Marilyn Maher.	<b>NEXT MEETING:</b> Thursday 13 <sup>th</sup> February 2020, 5:00pm, NQBP Lookout Building
<b>DISTRIBUTION:</b> CWG	<b>MINUTES SIGNED:</b> _____ <b>DATE:</b> _____

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	Apologies	Cnr. Karen May, Marilyn Maher.			
2.	Correspondence	Nil correspondence received.			
3.	Minutes and actions from previous meeting	<p>Actions</p> <ol style="list-style-type: none"> <li>Karen May to follow up with Council regarding the installation of a metre box across the road near the Hay Point shops, in order to monitor traffic and pedestrian movement, in the hope that a pedestrian crossing will be marked in the area.</li> <li>Sarah Ballard to source contacts for security system providers and send to Betty Hobbs.</li> </ol> <p><b>UPDATE:</b> Betty Hobbs has received quotes for security cameras and will email through the PR team to then begin sponsorship application process (listed as action below).</p> <p>Minutes accepted.</p>	Karen May  Sarah Ballard	13/02/19  19/08/19	Pending  Complete
4.	Environment Report	<p>Steve Rae reported on external contacts, noise, dust, water, waste and revegetation since the last meeting. Additional discussion was held:</p> <p><i>External Contacts</i> No External Contacts</p> <p><i>Noise</i> There were zero noise level exceedances reported for all community monitoring stations.</p> <p><i>Dust</i> Dust Deposition during September and October did not exceed the licence limit.</p>			

PM10 during September did not exceed the licence limit with the exception of the 8th to 11th September 2019. Over this period, a regional dust event impacted the community dust monitoring stations. This regional dust event was confirmed by a health warning was issued by Queensland Health and advice from by the Bureau of Meteorology.

PM10 during October 2019 did not exceed the licence limit with the exception of the 10th October 2019. Bushfires in Central and Southern Queensland and prevailing winds combined to cause a regional lowering of the air quality over this period.

Betty Hobbs: We experienced smoke from the bushfires.

*Water*

No take has occurred from the SunWater allocation. Forecasting suggests SunWater take to begin in January.

No controlled water releases have been undertaken since mid-May. Water quality continues to support controlled releases if required in the event of forecasted heavy rainfall.

Groundwater - No pumping other than maintenance checks planned.

*Waste*

Beach clean-up scheduled for Monday 9th December, in partnership with CVA as part of the Tangaroa Blue Australian Marine Debris Initiative (ADMI). Data is entered into the ADMI database.

Septembers clean up at Half-tide Beach saw more than 40kg and over 1500 individual pieces counted from the general clean-up.

*Revegetation*

Maintenance of vegetation in the Rail Loop Dam diversion site around Grendon Creek to be undertaken in the coming months, start dependent on forecasted rainfall.

*Sustainability*

The draft Sustainability Strategy is currently under review. Four key themes have been identified including People, Environment, Business Performance and Community & Partnerships with actions underneath each of these themes – we are working across the business to finalise the strategy.

		<p><i>Other</i>  <i>Foxes – Louisa Creek</i>  Friday 18 October 2019 DBCT P/L contacted Mackay Regional Council (MRC) for an update on the feral fox issue at Louisa Creek. Spoke with Pest Management Officer Maria Ferraro – report sightings along Edmunds Avenue and Shallie Drive. DBCT P/L have communicated to the workforce, requesting any information relating to sightings and sending through to MRC Pest Management Division.</p> <p><i>Betty Hobbs Dust Deposition gauge</i>  Dust dep results for Betty Hobbs property remains below licence limits.</p> <p><i>Turtle Rescue Half Tide/Salonika Beach</i>  DBCT happy to assist with getting Turtle K39738 back into the water off rocks at Half Tide, appreciate the community contacting DBCT for assistance as we feel we are also part of the community and are happy to contribute.</p> <p>Beach Clean-Ups  Steve Rae: Next scheduled beach clean-up is at Louisa Creek Monday 9/12/19.  Betty Hobbs: Dragged a water logged, large, white nylon rope up Louisa Creek Beach to a high spot so it wouldn't get washed out again. Was too heavy to drag, can it be collected during beach clean-up?  Steve Rae: Definitely.  <b>ACTION:</b> Sarah Ballard to inform DBCT Enviro Team to arrange rope collection during beach clean-up.</p>			
5.	Funding Applications	<p>No new funding applications.</p> <p><b>ACTION:</b> Betty Hobbs to resend quotes for security cameras to Em Palmer / PR.</p> <p>Tom Andrews: Will be emailing a funding application in February 2020 for consideration.</p>	Betty Hobbs	20/12/19	Complete
6.	DBCT Management Update	<p>Tim Ffrost delivered the DBCTM update.</p> <ul style="list-style-type: none"> <li>• Have begun the process for the 8X expansion, which is within the footprint.</li> <li>• We are following the QCA regulatory process.</li> <li>• Steve Rae: The next step will be Shiploader 4.</li> <li>• Betty Hobbs: Nothing further offshore towards Louisa Creek?</li> <li>• SR: No. There are two berths, and there will be two Shiploaders on each berth.</li> </ul>			

7.	General Business	<p>Em Palmer: Dates for Community Working Group Meetings across 2020 have been sent via email, we have also provided hard copies.  <b>ACTION:</b> Em to resend 2020 CWG meeting dates and calendar invitations.</p> <p>Tom Andrews: Sarina RSL and district sponsors have the approval and funding to complete the Cenotaph – building a dedication wall on the northern side of the area at Half Tide. It will feature as a memorial wall for the families, including those in the community and at the Port, who have had loved ones serve the country. Small dedications plaques will be made of bronze and will be priced between \$160.00 and \$170.00; they can be purchased through consultation with the Half Tide Radio Club Committee. There will be a dedication service open to the community in late March to celebrate the completion – Tom will share information closer to the event, and will submit an application for CWG funding for the dedication service.</p> <p>Sarah Ballard: Em Palmer and Sharon Johnston will be facilitating the CWG process and meeting from 2020, as I have taken another role at DBCT.</p> <p>Ian Tynan: Local residents recently complained to the Council regarding the road washing out at the southern end of Pacific Drive. The Council have since visited the area, have cut trees down and erected safety barriers.  Betty Hobbs: Rasmussen Avenue could do with widening.</p>	Em Palmer	20/12/19	Completed
		Meeting closed 5:32pm.			