

**MINUTES OF MEETING:**

<b>PRESENT:</b> Cath Hutton, Tom Andrews, Betty Hobbs, Steve Rae, Tim Ffrost, Sharon Johnston, Em Palmer.	<b>MEETING DATE:</b> Thursday 13 January 2020, 5:00pm, NQBP Lookout Building
<b>APOLOGIES:</b> Cnr. Karen May, Marilyn Maher, Cathy Fredericks, Ian Tynan.	<b>NEXT MEETING:</b> Thursday 23 April 2020, 5:00pm, NQBP Lookout Building
<b>DISTRIBUTION:</b> CWG	<b>MINUTES SIGNED:</b> _____ <b>DATE:</b> _____

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	Apologies	Cnr. Karen May, Marilyn Maher, Cathy Fredericks, Ian Tynan.			
2.	Correspondence	<ol style="list-style-type: none"> <li>Tom Andrews applied for CWG funding of \$1,000 for the ANZAC Day BBQ. Tom has confirmed a date for the Memorial Wall unveiling at Half Tide. Items to be discussed later during CWG.</li> <li>Karen May wishes to thank the committee for their efforts, if she is re-elected she will continue on the committee, if not- another councillor will take her place.</li> </ol>			
3.	Minutes and actions from previous meeting	<p>Actions</p> <ol style="list-style-type: none"> <li>Karen May to follow up with Council regarding the installation of a metre box across the road near the Hay Point shops, in order to monitor traffic and pedestrian movement, in the hope that a pedestrian crossing will be marked in the area.</li> <li><b>Update on Betty Hobbs sponsorship:</b> Sponsorship invoice approved &amp; paid. Betty is experiencing delays with her supplier, but expects the security system to be ready on 5<sup>th</sup> March.</li> </ol> <p>Minutes accepted.</p>	<p>Karen May</p> <p>Betty Hobbs</p>	<p>13/02/20</p> <p>23/02/20</p>	<p>Complete</p> <p>Pending</p>
4.	Environment Report	<p>Steve Rae reported on external contacts, noise, dust, water, waste and revegetation since the last meeting. Additional discussion was held:</p> <p><i>External Contacts</i> No External Contacts</p> <p><i>Noise</i> There were zero noise level exceedances reported for all community monitoring stations.</p>			

		<p><i>Dust</i> Dust Deposition and PM10 during November and December did not exceed the licence limit.</p> <p><i>Water</i> 102ML of SunWater allocation was taken in January, with intake ceasing in early February. Further take will be dependent on forecasting and received rainfall in the coming months.</p> <p>No controlled water releases have been undertaken since mid-May 2019. Water quality continues to support controlled releases if required in the event of forecasted heavy rainfall.</p> <p>Groundwater - No pumping other than maintenance checks planned.</p> <p><i>Waste</i> Beach clean-up scheduled for 18th March at Half-tide and 19th at Louisa Creek, in partnership with CVA as part of the Tangaroa Blue Australian Marine Debris Initiative (ADMI).</p> <p>Decembers clean up at Half-tide Beach saw more than 23kg and over 2000 individual pieces counted from the general clean-up.</p> <p><i>Revegetation</i> Planting of trees in the Rail Loop Dam diversion site around Grendon Creek to be undertaken in the coming months, start dependent on forecasted rainfall.</p> <p><i>Sustainability</i> The draft Sustainability Strategy is being reviewed and is expected to be finalised in the coming months. An external document to communicate the strategy is being developed which will be published on DBCTM and DBCT P/L's websites, and we will share it at this forum.</p> <p><i>Betty Hobbs Dust Deposition gauge</i> Dust dep results for Betty Hobbs property remains below licence limits, apart from October's results which saw a large spike in organic matter due to insect matter in the sample, fine dark particles remained under the limit, see figure below.</p>			
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5.	Funding Applications	<p>Tom Andrews has applied for \$1,000 for the ANZAC Day BBQ. All committee members voted in favour of this application, submission approved.</p> <p><b>ACTION:</b> Tom Andrews to send Em Palmer invoice.</p>	Tom Andrews	23/04/20	Completed
6.	DBCT Management Update	<p>Tim Ffrost delivered the DBCTM update.</p> <ul style="list-style-type: none"> <li>• No update on expansion work</li> <li>• Expansion is within initial phase before the design commences</li> <li>• Initial approvals for expansion works are ongoing, with a forecast of June 2020 commencement of feasibility design.</li> </ul>			
7.	General Business	<p>Tom Andrews: Dedication service is confirmed for Saturday 4<sup>th</sup> April, the unveiling of the Memorial Wall at the Half Tide Cenotaph. Mayor Greg Williamson is a guest speaker. Vice President of the QLD RSL, all cadet units (approx. 60), and eight ex-service people in attendance.</p> <p><b>ACTION:</b> DBCT P/L to supply marquees for the event on ANZAC Day. Em Palmer to contact Tom to arrange handover date.</p> <p>Betty Hobbs: Betty has brought with her coal that was found on Louisa Beach.</p>	Em Palmer	23/04/20	Completed
		Meeting closed 5:17pm.			