

MINUTES OF MEETING:

<p>PRESENT: Betty Hobbs, Steve Rae, Tim Ffrost, Tom Andrews, Cathy Fredericks, Lynette Gallagher, Sharon Johnston, Em Palmer.</p> <p>APOLOGIES: Tom Andrews, Dianne Mills.</p>	<p>MEETING DATE: Thursday 08 December 2022, Hector Hall: Louisa Creek</p> <p>NEXT MEETING: Thursday 9 February 2023, Hector Hall: Louisa Creek</p>
<p>DISTRIBUTION: CWG</p>	<p>MINUTES SIGNED: _____</p> <p>DATE: _____</p>

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	Apologies	Tom Andrews, Dianne Mills. Absent: YUWI Representative			
2.	Correspondence	<ul style="list-style-type: none"> Em Palmer forwarded NQBP's information for TMR Port of Hay Point/Mackay master plan public information sessions to all DBCT P/L CWG Representatives. 			
3.	Minutes and actions from previous meeting	October 2022 minutes accepted by CWG.			
4.	Environment Report	<p>Steve Rae reported on external contacts: noise, dust, water, waste, and revegetation since the last meeting. There were no external contacts.</p> <p>Additional discussion was held, as below.</p> <p>Noise</p> <p>Noise levels during October did not exceed the licence limits as reported in the Port of Hay Point Ambient Air Monitoring Report. Data for November is being analysed and verified for reporting.</p> <p>Dust</p> <p>Dust Deposition and PM10 during October did not exceed the licence limits as reported in the Port of Hay Point Ambient Air Monitoring Report. Data for November is being analysed and verified for reporting.</p> <p>The data collected from the extra dust deposition gauge at Betty Hobbs residence remains below licence limit.</p>			

		<p>Water</p> <p>All rainwater has been retained onsite and available for operational water supply. No controlled release of water since July 2022, water quality continues to support controlled releases if required and rainfall is being closely monitored and managed as part of our normal wet season water management strategy. Our Sunwater allocation and groundwater supply has not been accessed.</p> <p>Waste</p> <p>Beach clean-ups were completed at Louisa Creek and Half-Tide in December. The waste data is being recorded in the AMDI database, the next clean ups are scheduled for March. Follow up roadside waste clean-up – Enviro team do spot clean ups when required along roadways in areas where safe to do so, any particular areas of ongoing concern can be assessed.</p> <p>Revegetation</p> <p>Ongoing maintenance of revegetation areas has occurred.</p> <p>Emergency Management</p> <p>DBCT P/L have participated in routine activities with NQBP, Maritime Safety Queensland and other reps over the last few months to brush up on process and skills to manage incidents from offshore vessels that included training with various equipment.</p> <p>Assurance</p> <p>An external party audited DBCT P/L systems and processes against the ISO 14001 obligations for environmental management to maintain certification against this international standard. Recertification was achieved without identification of any non-conformances.</p> <p>Sustainability</p> <p>Development of DBCT P/L’s sustainability actions continues, including the Positive Culture & Leadership Strategy, Health & Wellbeing Strategy, Indigenous & Cultural Partnerships Strategy, Terminal Efficiencies Strategy and Waste Management Strategy. An external consultant has been engaged to conduct an Energy Audit to continue progressing our roadmap to net zero emissions as part of our Climate Change Strategy.</p> <p>Please refer to the DBT Sustainability presentation for further information about the 2022 Sustainability Report and upcoming refresh – update to be delivered by DBI representative Tim Frost.</p>			
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5.	Funding Applications	No funding applications received. \$5,000 remaining in the CWG Fund for FY23. Discussion was held to inform new members on how CWG funds is allocated and that they can be spent on local areas within suburbs surrounding of the Terminal.			
6.	DBIM Update	<p>DBI published its Sustainability Report at the end of November 2022. It's a joint initiative with DBCT P/L and DBI.</p> <p>Tim distributed hard copies of the report to the CWG Representatives and discussion was held around the report findings. The report is accessible online: https://dbinfrastructure.com.au/wp-content/uploads/2022/11/DBC0007-SR22-PFOa_web.pdf</p> <p>Marilyn: What does 100% renewable energy at the Terminal look like? Solar panels?</p> <p>Tim & Steve: We still receive power from the grid however we now buy this power from Clean Co., and they provide renewable energy into the grid.</p>			
7.	General Business	<ul style="list-style-type: none"> • Sharon: Introducing new CWG Representative to the meeting, Lynette Gallagher. Lynette, please introduce yourself. <p>Lynette: Local at Salonika for 46 years and I monitor Sea Turtles in the local area.</p> <ul style="list-style-type: none"> • Cathy: There were 4 drones flying over Louisa Creek – were they from DBCT? <p>Steve: No, we are not aware of any drones. They are not related to DBCT.</p> <ul style="list-style-type: none"> • Marilyn: Karen- are there any works planned for Louisa Creek in the immediate future? There was recent works undertaken by Council and local residents weren't notified. <p>Discussion was held around Council works in the area, and that locals are frustrated when they aren't notified, as works in the area can be particularly sensitive due to the Port Masterplan.</p> <p>Tim & Steve: No Port activity planned. Any works undertaken by the Terminals are always brought to the CWG. 8X is still in the feasibility study stage, and all phases of the proposed 8X development are within the existing terminal footprint.</p>			

		<p>Lynette: Is there some sort of communication from the Council to residents?</p> <p>Karen: On the website there is a section that residents can review any planned maintenance. I will send the link to everyone. If anyone ever has questions – please contact me.</p> <p>Discussion was held surrounding the recent TMR Sessions and the low attendance numbers.</p> <p>Action: Karen May to email Em Palmer the link, and Em will distribute it with the 2023 CWG dates.</p> <ul style="list-style-type: none"> • Sharon: Please find attached in the Agenda 2x options for CWG Dates in 2023. Does anyone have any preference? <p>All: Agree on Option 1. Happy for 6 meetings.</p> <p>Action: Em Palmer to email 2023 CWG dates to CWG Representatives.</p> <ul style="list-style-type: none"> • Tom Andrews wanted to pass on his Christmas well wishes to all. 	Karen	9/2/23	Completed
		Meeting closed at 5.29pm.			