

**MINUTES OF MEETING:**

<b>PRESENT:</b> Marilyn Maher, Cathy Fredericks, Tom Andrews, Tim Ffrost, Steve Rae, Candice Springorum	<b>MEETING DATE:</b> Thursday 7 <sup>th</sup> of December 2023, Hector Hall - Louisa Creek
<b>APOLOGIES:</b> Em Fitzpatrick, Cr Karen May, Betty Hobbs, Lynette Gallagher	<b>NEXT MEETING:</b> Thursday 1 <sup>st</sup> of February 2024, Hector Hall – Louisa Creek
<b>ABSENT:</b> Dianne Mills, YUWI Representative.	
<b>DISTRIBUTION:</b> CWG	

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	<b>Apologies</b>	Em Fitzpatrick, Karen May, Betty Hobbs, Lynette Gallagher Absent: Dianne Mill, YUWI Representative.	ALL		Noted
2.	<b>Correspondence</b>	Nil received.	ALL		Noted
3.	<b>Minutes and actions from previous meeting</b>	October 2023 minutes accepted by CWG. (November meeting was rescheduled to December due to scheduling conflict).  All actions from previous meeting completed.	ALL		Noted
4.	<b>Environment Report</b>	Steve Rae reported on external contacts: noise, dust, water, waste, and revegetation since previous meeting – there have been no new external contacts since last meeting.  <b>Noise:</b> Noise levels during September and October did not exceed the licence limits, as per the Hay Point Ambient Air Monitoring Report. January data is being analysed and verified.  <b>Dust:</b> Dust Deposition in September and October did not exceed the licence limits, however PM10 levels exceeded the licence limit on October 27 at community monitoring station P2 as reported in the Port of Hay Point Ambient Air Monitoring Report. This event has been notified to the Department of Environment and Science, Queensland in accordance with our licence conditions and an investigation is underway. Data for November is being analysed and verified for reporting.	ALL		Noted

		<p>External Contact Investigation findings were discussed, in relation to dust concerns raised at previous DBCT P/L CWG meeting on 12<sup>th</sup> October 2023. The investigation of this external notification looked at the period of 1st October 2023 to 16th October 2023 with the below findings:</p> <ul style="list-style-type: none"> <li>• PM10 at P2 remained compliant with licence limits for the period. However, during significant wind events, elevations occurred on the 7th and 8th October (Figure 1), on the 8th of October 2023, winds were consistently over 30km/hr(16knts), and at times gusting to near 50km/hr(27knts).</li> <li>• A high dust risk continuous yard spray cycle has been implemented as further control option.</li> </ul> <p><b>Water:</b> Nil offsite water releases, water quality continues to support controlled release to Grendon Creek if required, and rainfall is being closely monitored and managed as part of our normal water management strategy. 115ML of SunWater allocation has been received, intake is planned to continue based on rainfall received and forecasting. No ground water was pumped during the period, no intention to access for supply.</p> <p><b>Waste:</b> Beach clean-ups were completed at Louisa Creek and Half-Tide in September. The waste data is being recorded in the AMDI database. The next clean-ups are scheduled for December.</p> <p><b>Revegetation:</b> Ongoing maintenance of revegetation areas has occurred, including Hay Point revegetated bund.</p> <p><b>Sustainability:</b> DBCT P/L’s Sustainability Team has grown to include a Sustainability Advisor, to support improvements, initiatives and reporting requirements related to the terminal’s sustainability program.</p> <p>The Sustainability team is currently ‘operationalising’ the approved Cultural Heritage Management Plan between the Yuwi Aboriginal Corporation, DBI and DBCT P/L to ensure cultural heritage is not impacted by everyday activities at the Terminal.</p>			
5.	<b>Funding Applications</b>	<p>Nil funding applications. Six months remaining for funding applications to be submitted.</p> <p><b>Action: SJ to check the tally – to report back at next meeting.</b></p>	Sharon J	01/02/24	Completed

6.	<b>DBIM Update</b>	Hard copies of the DBI Sustainability Report issued to all. The format and content of the report is improving year on year, becoming more concise and relevant. It is noted that the report is published as DBI report, but DBCT contribute a significant amount of work.	ALL		Noted
7.	<b>General Business</b>	<p>Proposed dates for 2024 meetings –</p> <ul style="list-style-type: none"> <li>• 1 February</li> <li>• 21 March</li> <li>• 23 May</li> <li>• 18 July</li> <li>• 12 September</li> <li>• 14 November</li> </ul> <p>Feedback on proposed dates to be received by next meeting.</p> <ul style="list-style-type: none"> <li>• Tom noted he has become a sponsor for Cadet of the Year. The Hay Point Community Award was received by a cadet last week.</li> <li>• Hay Point NQBP Lookout has been reopened.</li> </ul>	ALL		Noted

Meeting closed at 5:12pm. Next meeting to be held on the 1<sup>st</sup> of February 2024.