

**MINUTES OF MEETING:**

<p><b>PRESENT:</b> Marilyn Maher, Cathy Fredericks, Tom Andrews, Tim Ffrost, Steve Rae, Em Fitzpatrick, Cr Karen May, Sharon Johnston</p> <p><b>APOLOGIES:</b> Betty Hobbs, Lynette Gallagher</p> <p><b>ABSENT:</b> Dianne Mills, YUWI Representative.</p>	<p><b>MEETING DATE:</b> Thursday 1<sup>st</sup> of February 2024, Hector Hall – Louisa Creek</p> <p><b>NEXT MEETING:</b> Thursday 21<sup>st</sup> of March 2024, Hector Hall – Louisa Creek</p>
<p><b>DISTRIBUTION:</b> CWG</p>	

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	<b>Apologies</b>	Betty Hobbs, Lynette Gallagher Absent: Dianne Mill, YUWI Representative.	ALL		Noted
2.	<b>Correspondence</b>	Nil received.	ALL		Noted
3.	<b>Minutes and actions from previous meeting</b>	December 2023 minutes accepted by CWG. All actions from previous meeting completed. <ul style="list-style-type: none"> <li>DBCT P/L reported there is \$5,000 remaining in FY24 in the DBCT P/L CWG Fund.</li> </ul>	ALL		Noted
4.	<b>Environment Report</b>	Steve Rae reported on external contacts: noise, dust, water, waste, and revegetation since previous meeting – there have been no new external contacts since last meeting.  <b>Noise:</b> Noise levels during November and December 2023 did not exceed the licence limits as reported in the Port of Hay Point Ambient Air Monitoring Report. Data for January 2024 is being analysed and verified for reporting.  <b>Dust:</b> Dust Deposition and PM10 levels for November and December 2023 did not exceed the licence limits as reported in the Port of Hay Point Ambient Air Monitoring Report. Data for January 2024 is being analysed and verified for reporting.  <b>Water:</b> Nil offsite water releases, water quality continues to support controlled release to Grendon Creek if required and rainfall is being closely monitored and managed as part of our normal water management	ALL		Noted

		<p>strategy. 178ML of SunWater allocation has been received to date, intake has ceased and will recommence as required based on rainfall received and forecasting. No groundwater was pumped during the period, no intention to access for supply.</p> <p><b>Waste:</b> Beach clean-ups were completed at Louisa Creek and Half-Tide in December. The waste data is being recorded in the AMDI database; the next clean ups are scheduled for March 2024.</p> <p><b>Revegetation:</b> Ongoing maintenance of revegetation areas has occurred including Hay point road revegetated bund.</p> <p><b>Sustainability:</b></p> <ul style="list-style-type: none"> <li>• DBCT P/L's Environment and Sustainability team was nominated for the Mackay Regional Council's Australia Day Awards in the Environmental Achievement section. While the team didn't win, they were announced as finalists.</li> <li>• The Sustainability Team is continuing the operationalisation of the approved Cultural Heritage Management Plan between the Yuwi Aboriginal Corporation, DBI and DBCT P/L to ensure cultural heritage is not impacted by everyday activities at the Terminal.</li> <li>• Progress is also continuing for the Terminal's sustainability program.</li> <li>• DBCT P/L is supporting DBI undertaking a Biodiversity Assessment of the terminal's onshore areas to determine opportunities for further improvements / investment.</li> </ul>			
5.	<b>Funding Applications</b>	Nil funding applications.	ALL		Noted
6.	<b>DBIM Update</b>	No updates for DBIM.	ALL		Noted
7.	<b>General Business</b>	<p>CWG Representative: What happens in a cyclone with the Terminal?</p> <p>DBCT P/L: The Harbour Master undertakes an assessment. If required, they will send the ships out to sea, outside of the warning zone area.</p> <p>Further discussion was held about the potential upcoming cyclone off the QLD coast.</p>			

Meeting closed at 5:14pm. Next meeting to be held on the 21<sup>st</sup> of March 2024.