

**MINUTES OF MEETING:**

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| <b>PRESENT:</b> Cath Hutton, Marilyn Maher, Cathy Fredericks, Tom Andrews, Betty Hobbs, Steve Rae, Tim Ffrost, Sharon Johnston, Em Palmer, Cr. Karen May | <b>MEETING DATE:</b> Thursday 11 June 2020, via email                  |
| <b>APOLOGIES:</b> Ian Tynan  | <b>NEXT MEETING:</b> Thursday 13 August 2020, Hector Hall Louisa Creek |
| <b>DISTRIBUTION:</b> CWG   | <b>MINUTES SIGNED:</b> _____ <b>DATE:</b> _____                        |

| ITEM No | SUBJECT                                   | DECISION/ACTION   | BY WHOM | BY WHEN | STATUS |
|---------|---|---|---------|---------|--------|
| 1.      | Apologies                                 | Ian Tynan   |         |         |        |
| 2.      | Correspondence                            | 1. Tom Andrews application on behalf of the Half Tide Radio Shack for CWG funding. This application will be discussed in Section 5 under "Funding Applications".  |         |         |        |
| 3.      | Minutes and actions from previous meeting | No actions pending. April minutes accepted by CWG.  |         |         |        |
| 4.      | Environment Report                        | <p>Steve Rae reported on external contacts, noise, dust, water, waste and revegetation since the last meeting. Additional discussion was held:</p> <p><i>External Contacts</i><br/>There was one external contact regarding noise received in April.</p> <p>Notification of noise experienced at Timberlands during the night of Saturday 18th and early hours Sunday 19th of April. Investigation found diesel loco in use at these times may have been the "different pitch" noise described by the resident, however did not exceed licence limits.</p> <p><i>Noise</i><br/>There were zero noise level exceedances reported for all community monitoring stations for April. Data for May is still being assessed and verified for reporting.</p> |         |         |        |

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|    |                      | <p><i>Dust</i><br/>Dust Deposition and PM10 during April did not exceed the licence limits and all reported in Port of Hay Point Ambient Air Monitoring Report. Samples and data for collected for May are being analysed for reporting. The data collected from the extra dust deposition gauge at Betty Hobbs residence remains below licence limit. Please note, the lab has advised there are delays with analysing March and April samples.</p> <p><i>Water</i><br/>No further take of Sunwater since February, financial year total take of 118ML of the 500ML allocation. No take planned for June and further use will be dependent on forecasting and received rainfall in the coming months. No further water releases undertaken since March. Water quality continues to support controlled releases if required in the event of forecasted heavy rainfall.<br/>Groundwater- No pumping other than maintenance checks planned.</p> <p><i>Waste</i><br/>Beach clean-ups were temporarily stopped due to COVID-19 restrictions. Clean ups will be scheduled in June for Half-tide beach in partnership with CVA as part of the Tangaroa Blue Australian Marine Debris Initiative (ADMI) and will be undertaken following all Government guidelines for social distancing.</p> <p><i>Revegetation</i><br/>408 trees planted in the Rail Loop Dam diversion site around Grendon Creek in May. Revegetation of the diversion to continue this financial year.</p> <p>Other:</p> <p><i>Sustainability</i><br/>The Sustainability Strategy is being finalised and is expected to be approved in the coming months. Development of an external document to communicate the strategy is progressing well, with the final document to be published on DBCTM and DBCT P/L's websites in the coming months, as well as shared with the CWG representative group.</p> |  |  |  |
| 5. | Funding Applications | <p>Please note: the DBCT P/L CWG fund has \$5,000 remaining for this current financial year (FY20). Previous funding for the Hall Upgrades and security system installation was approved by the DBCT P/L sponsorship committee that is separate to the CWG Fund.</p> <p>Application received by Tom Andrews on behalf of the Half Tide Radio Base &amp; Social Club. Requested amount: \$5,000 for major repairs to external block walls, interior ceiling and roof of radio shack.</p>   |  |  |  |

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|    |                        | All CWG Representatives voted in support of this application, therefore, the application is approved.  |     |  |         |
| 6. | DBCT Management Update | <p>Tim Ffrost delivered the DBCTM update:</p> <p>DBCTM has commenced the pre-feasibility (FEL2) study for the 8X Expansion project. This project includes the proposed Shiploader SL4, various stockyard upgrades and replacement of the oldest inloading system with a new inloading system 4. This scope is collectively shown as the 8X Project in Master Plan 2019 (available on DBCTM's website). 8X is all within the existing terminal footprint. The FEL2 study is scheduled to be completed by the end of Dec 2020. DBCTM will not be publishing a 2020 Master Plan as there has been no material change in the market or expansion pathway. The 2019 Master Plan remains the current document.</p> |     |  |         |
| 7. | General Business       | <p>Tom Andrews: Due to COVID-19 restrictions, the ANZAC BBQ couldn't proceed.</p> <p><b>Action:</b> Due to current restrictions, Tom will keep the CWG informed when a new date is confirmed.</p> <p>Sharon Johnston: Please be advised that the upcoming DBCT P/L CWG Meeting on Thursday 13<sup>th</sup> August 2020 will be held at the NQBP Lookout Building. To ensure best social distance practice, individual bottles of water will be supplied, and there will be no catering provided to avoid sharing food. If you would prefer to not attend this meeting in person, please advise PR and you can have the option of attending the meeting via phone call.</p>                                   | Tom | TBC<br>(pending<br>COVID-19<br>restrictions) | Pending |
|    |                        | Meeting closed on 19/06/20.  |     |  |         |