

**MINUTES OF MEETING:**

<b>PRESENT:</b> Betty Hobbs, Steve Rae, Cathy Fredericks, Tom Andrews, Tim Ffrost, Ian Tynan, Marilyn Maher, Sharon Johnston, Em Palmer.	<b>MEETING DATE:</b> Thursday 18 March 2021, Hector Hall: Louisa Creek
<b>APOLOGIES:</b> Cath Hutton, Cr. Karen May.	<b>NEXT MEETING:</b> Thursday 20 May 2021, Hector Hall: Louisa Creek
<b>DISTRIBUTION:</b> CWG	<b>MINUTES SIGNED:</b> _____ <b>DATE:</b> _____

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	Apologies	<ul style="list-style-type: none"> <li>Cath Hutton &amp; Karen May</li> </ul>			
2.	Correspondence	<ul style="list-style-type: none"> <li>Betty Hobbs delivered dust samples to DBCT 10/2/21. Samples cannot be tested. Action complete.</li> <li>Carmen Vele &amp; Sarah Asokendaran from DBIM attending 18/03/21 CWG Meeting.</li> <li>Betty Hobbs requested sponsorship form to be emailed to Catherine Zillmann. DBCT P/L emailed form.</li> <li>Tom Andrews contacted DBCT P/L with Dedication Service date change. The new date set is Saturday, 22 May 2021. Arrival at 4.30pm for a 5.00pm start.</li> </ul>			
3.	Minutes and actions from previous meeting	<p>February 2021 minutes accepted by CWG.</p> <ol style="list-style-type: none"> <li>Cathy Fredericks: Water comes through the roof of Hector Hall. Have tried many times to maintain the building, but potentially further work is required.</li> </ol> <p>Tom Andrews: I suggest getting a building inspection, then you can have the building assessed to see where the water is coming from. That way the building can be assessed to see what is required.</p>			

		<p>Steve Rae: Could DBCT P/L support the Hector Hall on an ongoing basis? A portion of the CWG funds set aside each year? Perhaps we can see how much funds are required, and whether that is possible. DBCT P/L will commit to paying for the Building Inspection Report. When we receive the report, we can work out the next step.</p> <p><b>Action:</b> Tom Andrews to send Building Inspector contact information to Betty Hobbs for Betty to arrange for inspection.</p> <p><b>Action:</b> Betty Hobbs to contact Building Inspector for report and send DCBT P/L invoice.</p> <p><b>Update:</b> Betty called the Building Inspector, but did not hear back. Betty will attempt to contact Building Inspector again.</p> <p><b>Update:</b> Decision was made to increase DBCT P/L CWG Fund to \$10,000 which includes \$5,000 for Hector Hall Upgrades. These funds will cover repairs.</p>	<p>Betty Hobbs</p> <p>Em Palmer</p> <p>Tom Andrews</p> <p>Betty Hobbs</p>	<p>18/03/21</p> <p>18/03/21</p> <p>18/03/21</p> <p>20/05/21</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>
4.	Environment Report	<p>Steve Rae reported on external contacts, noise, dust, water, waste and revegetation since the last meeting. Additional discussion was held, as below.</p> <p>Noise:</p> <p>There were zero noise level exceedances reported for all community monitoring stations for January. Data for February is still being assessed and verified for reporting. One noise complaint from Louisa Creek Resident in February – investigation showed no exceedance of licence limit at residence, however noise controls for vac max unit have been recommunicated.</p> <p>Dust:</p> <p>Dust Deposition and PM10 during January did not exceed the licence limits as reported in the Port of Hay Point Ambient Air Monitoring Report. Samples and data collected for February are being analysed for reporting.</p> <p>Water:</p> <p>No take of the 500ML SunWater allocation with no take planned for the next month. Further use will be dependent on forecasting and received rainfall in the following months.</p> <p>No controlled releases since January with all water quality results well within our licence limits. Water quality continues to support controlled releases if required in the event of forecasted heavy rainfall.</p>			

	<p>Groundwater - No pumping other than maintenance checks planned.</p> <p><b>Waste:</b> Beach clean-up completed at Half-tide (8th) and Louisa (9th) of March, clean ups continue quarterly with Tangaroa Blue recording data in the AMDI database.</p> <p>Ian Tynan: A lot of people are taking a bag to pick up rubbish at the beach each day.</p> <p>Betty Hobbs: There is no rubbish on the beach recently.</p> <p><b>Revegetation:</b> Continued maintenance of revegetation areas, the Hay Point Road bund has been partially cleared to maintain powerline clearance, this area will be replaced with more suitable local species for ongoing maintenance.</p> <p>Tom Andrews: An organisation in Western Australia has grafted Grevillea, a native tree to Australia. They are grafted for Anzac, therefore called the Anzac Grevillea. They'd be good for the parrots.</p> <p><b>Action:</b> Em to contact Ricci Churchill and let Ricci know about Tom's tree suggestion.</p> <p><b>Update:</b> Steve Rae to discuss at 20/5/21 CWG Meeting.</p> <p><b>Sustainability:</b> Our list of 10 Priority One Strategic Action Vision Statements are now complete and we are well on our way to delivering these strategies around June this year. We are also working towards our inaugural Sustainability Report that is due in September. Our team of KSA owners and leads are focused on not only producing strategies for the report but are also looking to ensure we use this platform to extend DBCT P/L's reach into the innovative and transparent field of sustainability reporting.</p> <p><b>Other-</b></p> <p><b><i>Jewfish Research</i></b> DBCT is supporting Department of Agriculture and Fisheries and James Cook University in a large-scale Black Jewfish research program, sampling and tracking of jewfish is being undertaken around the Port of Hay Point infrastructure. <b>Update:</b> Loggers sent back to JCU for first analysis of data.</p> <p><b><i>Young Farmers Association tour</i></b> DBCT hosted a number of delegates from the Proserpine, Pioneer, Plane Creek Young Farmers Association to discuss environmental management, regulation, and general overview of the terminal.</p>	Em Palmer	18/03/21	Complete
--	--	-----------	----------	----------

5.	Funding Applications	<p>No funding applications received.</p> <ul style="list-style-type: none"> <li>Betty Hobbs: Catherine Zillmann having difficulty with DBCT P/L sponsorship application form. <b>Action:</b> Em to source Catherine's phone number <b>Action:</b> Sharon Johnston to call Catherine to discuss application</li> <li>Tom Andrews: Waiting on a quote for Radio Shack</li> </ul>	Em Palmer Sharon Johnston	18/03/21 23/03/21	Complete Complete
6.	DBIM Update	<p>We are expecting to commence the FEL3 (bankable feasibility) study next month for all phases of 8X which is all within the footprint.</p> <p>Betty Hobbs: Will the expansion works increase dust? Steve Rae: The first phase will include the new ship loader- no extra dust. The second phase is concrete bunds, this should decrease dust. The third phase includes the extra inloading station could cause dust while it's being built, however, long term should be an improvement as it replaces IL1 the original inloading station. Phase four is Row 8, and we can't see it being any different. Overall the expansion should not contribute to increasing dust.</p> <p>Marilyn Maher: Will Louisa Creek be closed in an upcoming expansion? Tim Ffrost: No, there are no plans for Louisa Creek within the proposed 8X Expansion.</p> <p>Marilyn Maher: There are still rumours that the rail line will go through Louisa Creek. Steve Rae: No, that is not the plan. If the expansion will go to FEL 3, which is what Tim Ffrost has discussed, there's a fair chance the Terminal will proceed with 8X, and all of the 8X stages are within the footprint.</p> <p>Marilyn Maher: Does the Queensland Government still own DBCT land? Steve Rae: The Government owns the land. DBIM have a lease with the Government for the infrastructure across a 99-year lease. DBCT P/L have an operating &amp; maintenance contract with DBIM. Land managed by NQBP.</p>			

7.	General Business	<p>Tom Andrews: Half Tide Anzac Day dawn services going ahead as normal. Arrival at 5am for 5.30am start. No BBQ afterwards due to COVID. There will be a COVID registration form for attendees to complete on the day. There'll be a dawn service in Sarina too and a 10am march off from the Sarina RSL Building. Since the closure of the RSL, there's a new subcommittee: Sarina &amp; Districts RSL Sub Branch. The RSL building will be renamed as Sarina Sports &amp; Services Club. In regards to the Dedication Service, no official Anzac invitations issued yet, they are pending council's final approval. There will be a BBQ following the Dedication Service.</p>			
		Meeting closed at 5.28pm			