

MINUTES OF MEETING:

PRESENT: Cnr. Karen May, Tom, Andrews, Ian Tynan, Marilyn Maher, Cathy Fredericks, Betty Hobbs, Tim Ffrost, Steve Rae, Sarah Ballard, Em Palmer.	MEETING DATE: Thursday 15 th August 2019, 5:00pm, NQBP Lookout Building
APOLOGIES: Cath Hutton.	NEXT MEETING: Thursday 10 th October 2019, 5:00pm, NQBP Lookout Building
DISTRIBUTION: CWG	MINUTES SIGNED: _____ DATE: _____

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	Apologies	Cath Hutton.			
2.	Correspondence	Correspondence received: 1. Received 9 June 2019 from CWG representative relating to a conversation with a Half Tide resident about trains being sprayed at the mines and possible dust fallout – information from Technical Users Group addressed in August CWG Environmental Report. 2. Apologies from CWG representative following June 2019 CWG meeting.			
3.	Minutes and actions from previous meeting	Actions 1. Steve Rae to provide feedback from Technical User Group meeting at August CWG meeting. 2. Sarah Ballard to follow up for invoice Women's Health & Wellbeing Retreat and process with DBCT P/L Accounts. Minutes accepted.	Steve Rae Sarah Ballard	08/19 06/19	Complete Complete
4.	Environment Report	Steve Rae reported on external contacts, noise, dust, water, waste and revegetation since the last meeting. Additional discussion was held: <i>External Contacts</i> Two external contacts were received in June: 1. From community representative around discussion with Half-Tide resident about possible dust fallout from trains. Responses from mines indicate wagon veneering has continued as standard practice at the loading stations. 2. Complaint around Aurizon/OQ vehicles on Horsborough Road, details of complaint passed onto relevant representatives. One external contact (notification) was received in July relating to port waste collected during local beach clean-up. Investigation into barricading tags and			

		<p>tape alternatives underway, beach clean-up continues on quarterly basis with CVA.</p> <p><i>Noise</i> There were zero noise level exceedances reported for our community monitoring stations.</p> <p>Shutdown SR4A advised to the CWG at end of June 2019 is now complete; noise attenuation, shielding and monitoring undertaken during shutdown to control noise emissions particularly through night-time.</p> <p><i>Dust</i> DBCT remained within licence limits for PM10 and dust deposition during June (awaiting July report). Dust management remains a constant focus. Dust controls are in place as part of operating procedures.</p> <p><i>Water</i> No further take has occurred from the Sunwater allocation.</p> <p>No controlled water releases were required since mid-May. Water quality continues to support controlled releases if required in the event of forecasted heavy rainfall.</p> <p>Groundwater pumping tests to be completed in August as requirement of groundwater licence's two-yearly basin yield and performance report.</p> <p><i>Waste</i> The next beach clean-up is scheduled for September at Louisa Creek, Half-tide/Salonika in partnership with CVA as part of the Tangaroa Blue Australian Marine Debris Initiative (ADMI). Data is entered into the ADMI database.</p> <p><i>Revegetation</i> Maintenance of RLD diversion site to be undertaken in the coming months.</p> <p><i>Other</i> DBCT P/L and DBCTM are undertaking a joint Sustainability project this year. Thank you to those who participated in the survey to input information about what issues DBCT should be considering in the Sustainability Strategy. 15 top material issues were identified by internal and external stakeholders. This information will be used in our next phase of the project, developing strategies for the longer term.</p>			
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5.	Funding Applications	<p>Sarah Ballard: DBCT P/L CWG Funding for financial year 19/20 is now available – up to \$6,000.00.</p> <p>Tim Ffrost: DBCTM funding runs calendar year, 2019 budget has been allocated so more funding will be available in 2020.</p> <p>Betty Hobbs: Hector Hall requires a security system due to recent vandalism.</p> <p>Action: Sarah Ballard to source contacts for security system providers and send to Betty.</p>	Sarah Ballard	19/08/19	Complete
6.	DBCT Management Update	<p>Tim Ffrost delivered the DBCTM update.</p> <ul style="list-style-type: none"> • Two updates on the masterplan. <ol style="list-style-type: none"> 1. The Masterplan is still with DBCT Holdings for approval which is scheduled for mid-September. 2. Based on the current queue of access seekers, DBCTM are starting preparation work for a design phase of an expansion but any official commencement of design works are not planned until Q2 2020 • TF noted that the Masterplan consultation presentation (delivered to the CWG previously) is available on NQBP website if required. 			
7.	General Business	<ul style="list-style-type: none"> • Tom Andrews: Channel 80 on Knight Island is up and running and works are complete – the committee will be in contact to arrange a date for ‘thank you’ BBQ. Cenotaph at Half Tide Radio Shack will be finished – wall will be completed with funding from BMA. Can confirm NQBP CEO announced at previous CRG the clearance from the jetty is now 60 metres. • Cnr. Karen May: Mackay Regional Council have opened and increased community grants and funding – there will be two rounds. McEwens Beach Coal Plan is out for public consultation 14 September 2019. The Pontoon at Grasstree Beach is in. Campwin Beach design and upgrade of new boat ramp us being undertaken. Qantas Academy confirmed second site in Mackay, following Toowoomba. Sale of Mackay Sugar has sold majority stake to Nordzucker. • Marilyn Maher: Hector Hall requires new flooring. Action: Marilyn to source quote and discuss next steps and sponsorship application with DBCT P/L. • Betty Hobbs: Women’s Health & Wellbeing Retreat in July 2019 was a great success once again, the organiser was very happy. Local resident at Louisa Creek approached Betty a few weeks ago to discuss dust, etc. Betty informed resident to contact the terminals. • Ian Tynan: Council will be installing a metre box across the road near the Hay Point Shops, in order to monitor traffic and pedestrian movement, in the hope pedestrian crossing will be marked in the area. Action: Karen May to follow up with Council. 	Marilyn Maher		
		Meeting closed 5:35pm.			