

**MINUTES OF MEETING:**

<b>PRESENT:</b> Marilyn Maher, Cathy Fredericks, Tim Ffrost, Steve Rae, Ian Tynan, Sarah Ballard, Emilie-Jain Palmer.	<b>MEETING DATE:</b> Thursday 13 <sup>th</sup> June 2019, 5:00pm, NQBP Lookout Building
<b>APOLOGIES:</b> Betty Hobbs, Tom Andrews, Cath Hutton, Cnr. Karen May.	<b>NEXT MEETING:</b> Thursday 15 <sup>th</sup> August, 5:00pm, NQBP Lookout Building
<b>DISTRIBUTION:</b> CWG	<b>MINUTES SIGNED:</b> _____ <b>DATE:</b> _____

ITEM No	SUBJECT	DECISION/ACTION	BY WHOM	BY WHEN	STATUS
1.	Apologies	Betty Hobbs, Tom Andrews, Cath Hutton, Cnr. Karen May.			
2.	Correspondence	Correspondence received from Betty Hobbs relating to a conversation with a Half Tide resident about trains being sprayed at the mines and possible dust fallout.			
3.	Minutes and actions from previous meeting	Action: Sarah Ballard to follow up with Tom Andrews to source a flyer for ANZAC Day. Tom to email flyer through but was very busy. Action closed. Minutes accepted.			
4.	Environment Report	<p>Steve Rae reported on external contacts, noise, dust, water, waste and revegetation since the last meeting. Additional discussion was held:</p> <p><i>External Contacts</i>            One external contact (notification) was received in June from community representative around discussion with Half Tide resident about possible dust fallout from trains.</p> <p>A preliminary review of real time monitoring data shows compliance with licence objectives for the past month. Dust management of coal is completed by the mines which include veneering of wagons; DBCT will be gathering more information of this process from the mines at the Technical User Group meeting this month to feedback to CWG at August meeting.</p> <p>Action: Provide feedback from Technical User Group meeting at August CWG meeting.</p> <p><i>Noise</i>            There were zero noise level exceedances reported for our community monitoring</p>	Steve		

		<p>stations. Noise attenuation and shielding to control noise emission from work sites adjacent to the community continue to be used as part of maintenance and shutdown works.</p> <p><i>Dust</i>  DBCT remained within licence limits for PM10 and dust deposition during April and May (verified results pending). Dust management remains a constant focus. Dust controls are in place as part of operating procedures.</p> <p><i>Water</i>  No further take has occurred from the Sunwater allocation.</p> <p>Controlled water releases were required in April and May; water quality results from these releases were well within our licence condition requirements.</p> <p>Water quality continues to support controlled releases if required in the event of forecasted heavy rainfall. The mobile floc trailer is being actively used in rainfall events to reduce sediment in dam inflows and the floc plant is in use for addition to inflows into Industrial Dam.</p> <p><i>Waste</i>  On World Enviro Day, 5 June 2019, DBCT teamed up with CVA as part of the Tangaroa Blue (Australian Marine Debris Initiative) and look forward to continuing this on a quarterly basis at our local beaches. The waste collected is being sorted by CVA for entry into the ADMI database which aims to provide data to assist in removal, reduction and prevention of pollution.</p> <p>The next beach clean-up is scheduled for September at Louisa Creek, Half Tide/Salonika.</p> <p><i>Revegetation</i>  Last of infill planting completed at the RLD reveg site and weed management completed, maintenance of ID revegetation site onsite to be completed in June.</p> <p><i>Other</i>  Hay Point dredging campaign began in March and completed in May, successfully regained design berth depths.</p> <p>DBCT P/L and DBCTM are undertaking a joint Sustainability Project this year that includes seeking stakeholder feedback. You may have seen an email requesting participation in a survey to assist this process by identifying how important you feel certain issues are for DBCT. This information will be used in our next phase of the project, developing strategies for the longer term.</p>			
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5.	Funding Applications	<ul style="list-style-type: none"> <li>Betty Hobbs has submitted an application for funding: \$2,500 for the Women's Health and Well Being Retreat in July 2019. No objections to this application, sponsorship approved. Action: Sarah to follow up for invoice.</li> </ul>	Sarah		
6.	General Business	<ul style="list-style-type: none"> <li>Marilyn Maher: Heard a noise at 4.00pm Wednesday 12 June 2019, thinks it must be 'sticky coal' in wagon.</li> <li>Ian Tynan: In response to Betty Hobbs's correspondence regarding Half Tide resident, he doesn't get any dust at his house.</li> <li>Cathy Fredericks: Had a question from a local resident; is it true people aren't allowed within 60metres of the jetty? <ul style="list-style-type: none"> <li>Steve Rae: The jetty is NQBP's responsibility/jurisdiction.</li> </ul> </li> </ul>			
7.	DBCT Management Update	<p>Tim Ffrost delivered the DBCTM update.</p> <ul style="list-style-type: none"> <li>Delivered updated 2019 Master Plan presentation (same presentation as given to the Community Reference Group run by NQBP). <ul style="list-style-type: none"> <li>After a period of several years where some capacity has been relinquished, DBCT is now almost fully contracted again with only some near-term capacity available.</li> <li>Throughput forecast for the next 5 years is aligned with contracted capacity which means a push to the highest historical values on making the terminal infrastructure available to load coal (ie less maintenance time)</li> <li>Consequently, a new expansion phase introduced with Shiploader 4 on Berth 3 providing additional System Capacity by increasing Outloading availability- up to 4.3Mtpa to 88.5Mtpa.</li> <li>Shiploader 4 on Berth 3 is the first expansion phase proposed in Master Plan 2019.</li> <li>The revised expansion pathway has been discussed involving Shiploader 4 on Berth 3, 8X Phase 1, 8X Phase 2, Zone 4 and 9X.</li> <li>The Master Plan was issued to DBCT Holdings for review and approval before being published on our website</li> </ul> </li> </ul>			
		Meeting closed 5:25pm.			